

OFFICE USE	
ENTRY NO.	
ADMIN NO.	

DEPARTMENT OF EDUCATION AND CULTURE
DEPARTMENT VAN ONDERWYS EN KULTUUR
UMNYANGO WEMFUNDO NAMASIKO

PROVINCE OF KWAZULU-NATAL/PROVINSIE VAN KWAZULU-NATAL/ISIFUNDAZWE SAKWAZULU-NATAL



APPLICATION FOR ADMISSION TO:

GLENWOOD HIGH SCHOOL	GIBSON HOUSE (BOARDING)
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1 Z K Matthews Road, Glenwood, 4001
Tel: (031) 2055241 Fax: (031) 2055838

GRADE: _____ ADMISSION YEAR: _____

- NB: 1 Before completing the form, please read requirements and declaration on pages 3 & 4.
2 Please note this is a **“boys only”** school.
3 Have you previously applied to Glenwood High School? If yes, in which year. _____
4 The official language of Learning and Teaching is English

PARTICULARS OF THE PUPIL:

1.	Surname:	_____
2.	Full first name:	_____
3.	Date of Birth:	_____
N.B. THE ABOVE INFORMATION MUST BE EXACTLY AS ON THE UNABRIDGED BIRTH CERTIFICATE		
4.	I.D.	_____
5.	Home language:	_____ Religion: _____
6.	Highest Grade passed to date:	_____
7.	Year in which that Grade was passed:	_____
8.	Name, postal address & telephone no. of the School where that Grade was passed:	_____
9.	Has your son repeated a Grade at any stage? If so, which Grade and year.	_____

PARTICULARS OF PARENTS/GUARDIAN:

FATHER:		MOTHER:	
Surname: _____		Surname: _____	
First Names: _____		First Names: _____	
I. D. No.(As on ID Doc) _____		I. D. No.(As on ID Doc) _____	
Home Address:		Home Address:	
_____		_____	
_____		_____	
_____ Code: _____		_____ Code: _____	
Occupation: _____		Occupation: _____	
Name of Employer and Business Address:		Name of Employer and Business Address:	
_____		_____	
_____		_____	
Telephone: (H) _____		Telephone: (H) _____	
(B) _____		(B) _____	
(Cell) _____		(Cell) _____	
E-mail: _____		E-mail: _____	
Postal Address for Accounts:		Postal Address for Accounts:	
_____ Code: _____		_____ Code: _____	
Which parent requires a statement (X)? Father Mother Both Other _____			

FAMILY AFFILIATION WITH GLENWOOD:

HAS HE A BROTHER IN THE SCHOOL NOW? _____ NAME AND GRADE _____
HAS HE EVER HAD A BROTHER IN THE SCHOOL? _____ IF SO, WHEN DID HE LEAVE? _____
IS THE FATHER AN OLD BOY OF THE SCHOOL? _____ IF SO, WHAT YEAR DID HE LEAVE? _____
IN WHICH SCHOOL HOUSE WAS THE BROTHER/FATHER? _____

MARITAL STATUS OF PARENTS:

MARRIED: _____
DIVORCED: (Date of Final Order) _____
WIDOWED: _____
NEVER MARRIED: _____
IN THE EVENT OF A DIVORCE, state the name of the child's legal guardian:

State the name of the person who has custody of the child: _____

HEALTH PARTICULARS OF PUPIL:

1. Previous illnesses (nature and seriousness) _____
2. Has the pupil been immunised against:
(a) Tuberculosis
(b) Poliomyelitis
(c) Lockjaw and diphtheria?

YES	NO
YES	NO
YES	NO

1. Name of Family Doctor: _____ Tel. No. _____
2. Name of Medical Aid, Type of Plan & Membership No. _____
3. Main member: _____
4. Any Physical Disabilities: (Or any information you wish to bring to the School's attention.)

7. Additional Emergency contact: _____ Tel. No. _____
(Not the parent e.g Friend, Grandparent) _____

ACADEMIC AND SPORTING ACHIEVEMENTS:

Details of Academic Prizes and Awards achieved at previous school:

Details of sports played at school (and team):

Details of involvement in School Societies and Clubs:

Have you applied for admission to another school? _____
If so, which school? _____

SUBJECT SELECTION

GRADES 8 & 9

- All subjects for grade 8 & 9 are compulsory however, your son may select one of the two 1st Additional Languages :
- Indicate the current marks in these three categories, as requested below.

CATEGORY	SUBJECT	CURRENT MARKS
English		%
1 st Additional Language	Afrikaans or IsiZulu (Circle selection)	%
Mathematics		%
Aggregate		%

GRADES 10 / 11 & 12:

Please note that certain subjects may not be available for selection due to an over-subscription. If required, the full subject option list is available, on request, from the Admissions Office.

CATEGORY	SUBJECT Where relevant please indicate choice (circle)	CURRENT MARKS
English Home Language		%
Life Orientation		%
Mathematics		%
1 st Additional Language	Afrikaans or IsiZulu	%
Science	Physical Science or Tourism	%
Subject Option 1		%
Subject Option 2		%

REQUIREMENTS:

1. This form must be completed in full by the applicant's parent.
2. Parent means:
 - (a) The parent or guardian of the child;
 - (b) The person legally entitled to custody of the child;
 - (c) The person who undertakes to fulfil the obligations of a person referred to in paragraphs (a) and (b) towards the child's education at school. (Definition: S.A. Schools Act, No.84 of 1996)
3. A copy of the latest school report must be attached.
4. A copy of the son's **Unabridged** Birth Certificate or Book of Life must be attached. Should the parent and son surnames differ, an unabridged birth certificate must accompany the Book of Life.
5. A recent photograph must be attached.
6. Proof of Residence: i.e. latest Bank Statement (for confirmation of Residential Address only) or copy of Electricity / Telephone Account. **An affidavit is not acceptable proof of residence.**
7. Copies of both Parents / Guardians Identity Documents.
8. **Failure to comply with the above may result in a delay in the processing of the application.**
9. If a learner contravenes any school rule or regulation as laid down by the responsible authorities, disciplinary action may be taken against such a learner.

Prospective pupils will be contacted for an interview. Not all applicants will be granted an interview. All applicants will be notified by post of the status of their application.

NOTE: The Application Form will not be dealt with until the R100.00 Administration fee is paid and all the relevant documents submitted. The payment of the Administration Fee is to cover the costs of processing the application only.

The School reserves the right to institute legal action against parents who may well submit fraudulent information on, or with this application.

Please note that Applications close on 31 March of the year prior to admission.

APPLICATION FOR ENROLMENT FORMS/ACCEPTANCE OF PLACE AT A SCHOOL:

We as parents and the applicant accept that the information provided to the school was given voluntarily and that the school may:

- a) Store the data in its files and electronic systems;
- b) Generate academic, attendance, behavioural and other school-related records;
- c) Use both the provided and generated data for purposes of providing services relevant to the enrolment and progress of the applicant at the school (including, but not limited to contacting parents; placing the applicant in a class; entering him in exams, competitions, leagues and the like; updating the school roll and past learners' register; and researching and reporting on school demographics or performance);
- d) Pass data on (including to the provincial and national education departments) when required to do so as part of data provision, school reports, testimonials and confidential reports, and for statistical or research purposes, or when legally required to do so.

DECLARATION BY PARENT:

I (full names) _____
the parent of (full names) _____
hereby declare that:

1. The information submitted in this application form and supporting documentation, is the truth.
2. I undertake:
 - (a) to ensure that my child/ward attends school regularly and should my child/ward be absent from school for any reason, I will notify the Principal, preferably in writing, stating the reason(s) for absence;
 - (b) to contribute to the School Fees in terms of sections 39 and 40 of the South African Schools Act, Act No.84 of 1996;
 - (c) to pay all costs incurred for damage done or losses caused by my child/ward to school property and departmental books and equipment.
3. I agree that the Principal or his designates may act in loco parentis in the event of any injury or accident in which my child/ward may be involved.
4. I realise that the completion of this Application Form does not in any way bind the School to accepting the abovenamed child. All applicants will be notified in writing of the outcome of the application (sent to the postal address supplied).
5. I have read the School Prospectus and agree that my child/ward shall abide by the RULES OF THE SCHOOL.

NOTE: The School reserves the right to institute legal action against parents who may well submit fraudulent information on, or with, this application.

I, _____, Parent/Guardian of _____
hereby state that all the particulars contained in this application are accurate. Should any information be found to be incorrect, I accept that the application is not valid and that the school's rights are reserved in terms of the action to be taken.

Please note that no action will be taken with regards to this application until the application form is complete. It is the responsibility of the Parent/Guardian to ensure that the application is complete.

SIGNATURE OF PARENT/GUARDIAN

DATE

WITNESSES:

SIGNATURE

FULL NAME & ADDRESS

1. _____

DATE

2. _____

DATE